

# Pillaton Parish Council

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## Tuesday 3<sup>rd</sup> December 2024

**Present: Councillor Dolley (Chairman)**

**Councillors: Bunkum, Floyd, Johnson, Ley, Moore & Warne (Vice Chair)**

**Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: 2

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as the Public Meeting of the Parish Council and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

## Minutes 3<sup>rd</sup> December 2024

### **110. Chair's Welcome & Announcements**

**Cllr Dolley (Chair) welcomed Councillors to the Meeting, there were two members of the public present.**

**Health and Safety housekeeping rules were delivered and social distancing (Covid-19) measures where appropriate were observed.**

**No one intended recording the meeting.**

### **111. Public Participation**

**None.**

### **112. To receive apologies (LGA 1972 s.85 (1))**

**No apologies.**

### **113. Declarations of Interest**

**Councillors Resolved that no Councillors declared any pecuniary or non-pecuniary interests.**

**Councillors Resolved that no Councillors were liable for written Dispensations or Gifts.**

### **114. To approve the Minutes of the Public Meeting 5<sup>th</sup> November 2024.**



Chair: Councillor Dave Dolley  
Vice: Councillor Roger Warne  
Councillors: Shirley Floyd - Chris Ley -  
- Peter Johnson - Graham Moore - Ivan Bunkum.



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Cllr Ley proposed, Cllr Floyd seconded that the draft Minutes were an accurate record. All agreed.

Councillors **Resolved** to approve the draft Minutes 5<sup>th</sup> November 2024.

115. Matters arising from the draft Minutes for report purposes only.

No matters arising.

Councillors **Resolved** to note.

116. Planning

New Planning Applications – None received

Application link <http://planning.cornwall.gov.uk/online-applications>

Planning Application Decisions – None received

Planning Application – For information – None received

Planning Application received after Agenda has been issued – None received

Councillors **Resolved** to note all Planning matters.

117. Finance

- (i) Accounts for approval December 2024 = £470.00 as per payment schedule
- (ii) Bank reconciliation balance £5,340 as at 3<sup>rd</sup> December 2024
- (iii) Account 1 = £2,187 / Account 2 = £3,153 (Balance £5,340)
- (iv) Receipts 2024 / 2025 £3,803 / Payments 2024 / 2025 £2,441

Councillors **Resolved** to note the Finance report and delegatory power to the RFO to settle the Duchy Defibrillators (invoices) annual monitoring fee at £372.00 and the training fee at £108.00. Proposed Cllr Warne (Vice Chair), seconded Cllr Dolley (Chairman). All agreed.

Councillors **Resolved** to approve the payments for 3<sup>rd</sup> December 2024  
Proposed Cllr Johnson, seconded Cllr Warne (Vice Chair). All agreed.

118. Chairman's items

Cllr Dolley (Chairman) stated that there was on-going maintenance work in the Playing Field to the Shelter post, and the zip wire mechanism had been strengthened, though the posts needed to be renewed. Remedial repairs to the posts would be arranged by the Chairman.

Councillors **Resolved** to note this report.

119. Clerk's items

The following documents were circulated to all Councillors-

- (a) Meetings schedule for 2025
- (b) Budget & Precept 2025 / 2026 outturn report and Precepts taxbase calculator



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## (c) Financial reserves draft policy

**The Financial Reserves draft Policy was approved.  
Proposed Cllr Johnson, seconded Cllr Ley. All agreed.**

**Councillors Resolved to note and approve the draft policy.**

## 120. Pillaton Village news & website

**Cllr Johnson stated that the website was now functioning well, and Councillors acknowledged the success so far of the new website facility.**

## 121. Defibrillator 'Bleed kits'

Cllr Warne (Vice Chair) advised regarding the Duchy Defibrillators Community update stating that the Duchy have teamed up with Bleed Control UK and that all public access cabinets will shortly be installed with a free Bleed Kit to each cabinet with signage updated. Service Engineers will maintain the kits when the engineers visit to carry out defibrillator checks every 5-6 weeks. The Bleed Kit bags retail at £100 +vat per bag.

The only charge that the Parish Council will have to meet is the annual maintenance service charge for £40 +vat per bag, per year.

The Bleed Control Kit comprises-

- 3 packs of four gloves
- 2 foil blankets
- 2 trauma shears
- 2 dressings (10x18)
- 1 dressing (15x18)
- 1 packing gauze
- 1 pen
- 2 tourniquets
- 1 vented chest seal
- 1 aide memoire

Cllr Warne (Vice Chair) proposed, Cllr Johnson seconded support for the Council to meet the annual charge. All agreed.

**Councillors Resolved to note this report and approve the annual maintenance charge.**

## 122. Councillor's reports

Cllr Warne (Vice Chair) mentioned the asbestos which had been tipped by Clapper Bridge. The Clerk reported that the St.Mellion Clerk had reacted to the tipping and had been provided with photographs of the asbestos from a Resident in the area. The area in question may be able to be fenced off at the River Lynher, and a grant will be applied for. Ownership and maintenance of the area needs to be ascertained as to whether it is CORMAC's remit or the landowner. The incident has been reported to Cornwall Council and to the Environmental Protection Agency. A review of Fly-tipping would be retained as a standing item on the agenda.

Councillors discussed the hazardous state of the pathway at Briars Ryn.



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The Clerk advised that a CORMAC Engineer would be treating the path with salt and clearing the moss.

Cllr Floyd noted the potholes situation at Darky Lane. Potholes can be reported direct to Cornwall Council using the online reporting form [cornwall.gov.uk/report-something/](http://cornwall.gov.uk/report-something/) Tel 0300 1234 222

Cllr Johnson mentioned the Cornwall Council budget stakeholders online event 12<sup>th</sup> December 2024.

Cllr Johnson commented regarding the Emergency Planning Telecoms Resilience Planning.

Details of the consultation can be viewed at [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

The consultation refers to 2027 when business and residential telephone lines will be replaced with a 'Voice Over Internet Protocol' system which would be reliant on a broadband connection and electrical supply.

The Community is required to prepare to respond to the changes and potential loss of telecommunications by evaluating the threats and preparing a plan.

**Councillors Resolved to note these reports.**

## 123. Correspondence

The Clerk mentioned that he had attending a Clerk's online event relating to a government consultation in respect to remote attendance and proxy voting for Public Meetings, and updated Councillors with feedback from the event. Precise details were previously circulated to all Councillors for information.

Councillors noted that the Clerk had received an estimation of forthcoming Local Election costs and that, notwithstanding that an amount of £300 resided in the Contingency fund, there was no provision in the 2025/2026 precept for funding election expenses. The possible need to draw on reserves to cover these costs (£1,764.61 for a contested election, and £317.28 for uncontested) was noted.

Councillors **Resolved** to note.

**124. The next Meeting of the Parish Council at the village hall will be on the 7 January 2025**

**125. Meeting closed at 19:40**

Signed Chairman Cllr Dolley..... Date.....



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